

George Mason University Fairfax Campus and Community Advisory Board

Memorandum of Understanding (MOU)

Whereas, Fairfax County (hereafter referred to as “the county”), the City of Fairfax (hereafter referred to as “the city”), and George Mason University (hereafter referred to as “the university”) desire to establish a more structured and mutually supportive relationship for the benefit of all members of their respective communities by amending the original MOU for a George Mason University Fairfax Campus Advisory Board established September 13, 2010; and,

Whereas, it is in the best interests of the county, the city, and the university to foster open communication, to share information in a timely manner, and to make recommendations for the consideration of the appropriate decision making body; and,

Whereas, the Fairfax County Board of Supervisors, the Fairfax City Council, and the George Mason University Board of Visitors fully endorse these efforts;

Therefore, be it resolved that the George Mason University Fairfax Campus and Community Advisory Board (herein after referred to as “the Advisory Board”) is established as a forum to share information on issues of mutual concern and provide recommendations on those issues from the Advisory Board’s varying perspectives. The recommendations will be shared with appropriate county, city, and university staff.

I. Mission

The mission of the Advisory Board shall be to:

- Identify and promote relationships and programs in support of joint university-community initiatives;
- Provide recommendations to the county, city, and university administrations concerning university-community issues and relations;
- Address and resolve issues of community and university concern at the earliest possible time and at the lowest working level in the decision-making process.

II. Composition

The county, the city, and the university shall each establish a process for appointing a minimum of three, and no more than five, members to the Advisory Board in accordance with the following:

Fairfax County Members to include:

- Chairman of the Board of Supervisors or his/her designee;
- Braddock District Supervisor or his/her designee;

- At least one residential community member from the area surrounding the Fairfax Campus.

City of Fairfax Members to include:

- Mayor or his/her City Council designee;
- At least one residential community member from the area surrounding the Fairfax Campus.

George Mason University Members to include:

- A representative from Executive Council;
- A representative from Facilities;
- A representative from Community and Local Government Relations.

The terms of appointment for each community member and any other member not designated by specific offices above shall be for two years, and these members may be reappointed to successive terms.

III. Meetings, Officers, and Committees

The Advisory Board shall meet at least twice annually at a place and time to be determined by the Chairman. The notice of the meeting and agenda will be distributed to members at least one week prior to the meeting. The university administration shall be responsible for providing notice and keeping a record of each Advisory Board proceeding.

A representative from each signatory entity will serve in the capacity of Chairman and Vice Chairman on a rotating basis every two years (e.g. first term – City Chair, County Vice Chair; second term – County Chair, University Vice Chair; third term – University Chair, City Vice Chair, etc.). During the city’s rotation, the position will be filled by the Mayor. During the county’s rotation, the position will be filled by the Braddock District Supervisor. During the university’s rotation, the position will be filled by the Executive Council member. The Chairman shall preside at all meetings. The Vice Chairman shall perform all duties in the absence of the Chairman. All recommendations from the Advisory Board will be shared with the signatory entity by an appropriate Advisory Board member.

The Chairman, with the consent of the majority of the members of the Advisory Board, shall establish any committees, temporary or standing, necessary to achieve the mission of the Advisory Board. The Chairman shall appoint committee members. Committee members may include individuals who are not members of the Advisory Board.

IV. Quorums and Voting

A quorum is required to hold an official meeting. A quorum shall be constituted by fifty (50) percent of the current roster of members of the Advisory Board. Voting on matters coming before the Advisory Board shall be by majority of those members present at the meeting.

V. Support of the Advisory Board by Signatories

To assist with meaningful input by the Advisory Board, county, city, and university representatives shall provide Advisory Board members with information that may have the potential for impact on university-community relations, including but not limited to proposed or planned capital improvements, transportation improvements, and proposed or planned changes to zoning or other policies.

In addition, county, city, and university representatives shall provide to the Advisory Board, at the earliest possible step in the decision-making process, relevant portions of respective capital improvement, facilities master plans, and/or comprehensive plans that may potentially impact university-community relations.

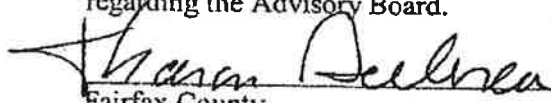
VI. Bylaws and Additional Policies and Procedures

The Advisory Board may, in its discretion, adopt bylaws and/or additional policies and procedures to govern the business of the Advisory Board provided that they are not in conflict with the provisions of this MOU. Adoption or amendment of bylaws, policies, and procedures shall require an affirmative vote of a two-thirds majority of the members of the Advisory Board and do not need to be approved by the signatories.

VII. Amendments of the MOU

Any article of this MOU may be amended or repealed, and any new article may be incorporated after all signatories have concurred with such changes. In addition, any signatory may remove themselves from participation in the Advisory Board by action of the respective governing body. The MOU shall be reviewed every three years to evaluate the effectiveness of the Advisory Board and determine changes for engagement as necessary.

This MOU supersedes any previous agreement or understanding, whether oral or written, regarding the Advisory Board.


Fairfax County

4/12/18
Date


City of Fairfax

4/12/2018
Date


George Mason University

4.13.2018
Date